



## Arizona Medical Board

9545 East Doubletree Ranch Road • Scottsdale, Arizona 85258

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Telephone (480) 551-2700 • Fax (480) 551-2705 • In-State Toll Free (877) 255-2212

### **DRAFT MINUTES FOR SPECIAL MEETING** **Scheduled to begin at 8:00 a.m. on Saturday, December 15, 2007** **9535 E. Doubletree Ranch Road, • Scottsdale, Arizona**

#### ***Board Members***

William R. Martin III, M.D., Chair  
Douglas D. Lee, M.D., Vice Chair  
Dona Pardo, Ph.D., R.N., Secretary  
Dan Eckstrom  
Robert P. Goldfarb, M.D., F.A.C.S.  
Patricia R. J. Griffen  
Ram R. Krishna, M.D.  
Todd A. Lefkowitz, M.D.  
Lorraine L. Mackstaller, M.D.  
Paul M. Petelin Sr., M.D.  
Germaine Proulx  
Amy J. Schneider, M.D., F.A.C.O.G.

#### **Call to Order**

The meeting was called to order at 8:00 a.m.

#### **Roll Call**

The following Board Members were present: Dr. Goldfarb, Ms. Griffen, Dr. Krishna, Dr. Lee, Dr. Mackstaller, Dr. Martin, Dr. Petelin, Dr. Pardo, Ms. Proulx, and Dr. Schneider. The following Board Members were absent: Dr. Lefkowitz and Mr. Eckstrom.

#### **Board Counsel Present**

Marc Harris, A.A.G., and Anne Froedge, A.A.G.

#### **Also Present**

Joan M. Reynolds, P.A.-C, and Susan Laurence, Recruitment Manager, DOA

#### **Call to Public**

Dr. King addressed the Board during the call to public. He informed the Board he was pleased with the progress that the Board has made through the years.

#### **I. Review, Discussion and Possible Action Regarding Interview and Offer Process and Procedures**

Dr. Martin summarized the efforts of the Executive Hiring Committee and then asked Susan Lawrence, Recruitment Manager for the Department of Administration to address the Board. Ms. Lawrence provided the Board with some background information pertaining to the process that was followed for selecting the candidates that the Board was about to interview. Ms. Lawrence informed the Board that the position was posted both locally and nationally and that she had received more than 50 resumes in response. She further informed the Board that the Committee then reviewed those resumes and identified nine prospects to interview. Before the prospect interviews were conducted, one withdrew and that left eight prospects that the Committee interviewed at its meeting on December 12, 2007. From that exercise, the Committee identified the four candidates that the Board was about to interview.

The Board was then given guidance on the interview process, including note taking and asking questions.

## **II. Interview of Candidates for Executive Director Position**

**MOTION:** Dr. Pardo moved to go into executive session pursuant to A.R.S. § 38-431.03 (A)(1) to conduct the interview of Lisa Wynn.

**SECONDED:** Dr. Lee

**Vote:** 10-yay, 0-nay, 0-abstain, 0-recuse, 2-absent.

**MOTION PASSED.**

The Board went into executive session to interview Ms. Wynn for the position of Executive Director at 8:25 a.m.

The Board returned to Regular Session at 9:05 a.m.

No deliberations were made during Executive Session.

**MOTION:** Dr. Lee moved to go into executive session pursuant to A.R.S. § 38-431.03 (A)(1) to conduct the interview of Amanda Diehl.

**SECONDED:** Dr. Pardo

**Vote:** 10-yay, 0-nay, 0-abstain, 0-recuse, 2-absent.

**MOTION PASSED.**

The Board went into executive session to interview Ms. Diehl for the position of Executive Director at 9:10 a.m.

The Board returned to Regular Session at 9:40 a.m.

No deliberations were made during Executive Session.

**MOTION:** Dr. Mackstaller moved to go into executive session pursuant to A.R.S. § 38-431.03(A)(1) to conduct the interview of Debra Rinaudo.

**SECONDED:** Dr. Schneider

**Vote:** 10-yay, 0-nay, 0-abstain, 0-recuse, 2-absent.

**MOTION PASSED.**

The Board went into executive session to interview Ms. Rinaudo for the position of Executive Director at 9:50 a.m.

The Board returned to Regular Session at 10:40 a.m.

No deliberations were made during Executive Session.

**MOTION:** Dr. Schneider moved to go into executive session pursuant to A.R.S. § 38-431.03(A)(1) to conduct the interview of Rosemary Conner.

**SECONDED:** Ms. Proulx

**Vote:** 10-yay, 0-nay, 0-abstain, 0-recuse, 2-absent.

**MOTION PASSED.**

The Board went into executive session to interview Ms. Conner for the position of Executive Director at 10:50 a.m.

The Board returned to Regular Session at 11:25 a.m.

No deliberations were made during Executive Session.

## **III. Review, Discussion and Selection of Executive Director**

**MOTION:** Dr. Lee moved to go into executive session to discuss the selection of the Board's next Executive Director and, if necessary, to obtain legal advice pursuant to A.R.S. § 38-431.03(A)(1) and (A)(3).

**SECONDED:** Dr. Pardo

**Vote:** 10-yay, 0-nay, 0-abstain, 0-recuse, 2-absent.

**MOTION PASSED.**

The Board went into executive session to discuss the selection of a new Executive Director and if necessary to obtain legal advice at 11:30 a.m.

The Board returned to Regular Session at 12:50 a.m.

**MOTION:** Dr. Mackstaller moved to offer the position of Executive Director to Lisa Wynn at the salary discussed during executive session.

**SECONDED:** Ms. Griffen

**Vote:** 9-yay, 1-nay, 0-abstain, 0-recuse, 2-absent.

**MOTION PASSED.**

**MOTION:** Dr. Martin moved to offer the position of Executive Director to Rosemary Conner at the salary discussed during the executive session in the event that Ms. Wynn does not accept the position.

**SECONDED:** Dr. Krishna

**Vote:** 6-yay, 4-nay, 0-abstain, 0-recuse, 2-absent.

**MOTION PASSED.**

**MOTION:** Dr. Krishna moved to adjourn the Board meeting.

**SECONDED:** Dr. Lee

**Vote:** 10-yay, 0-nay, 0-abstain, 0-recuse, 0-absent.

**MOTION PASSED.**



The meeting adjourned at 1:00 p.m.

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Amanda J. Diehl, Deputy Executive Director